

**The Meeting of Riccall Parish Council  
held on 19 June 2017  
from 7.30 p.m.  
at the Regen Centre**

Public Participation commenced at 7.15pm, when a member of the public reported that following contact with Area 7 Highways, he had received confirmation that the bus stop road markings will be reinstated via an order which, due to the number of complaints made, will be submitted earlier than usual. There is no confirmation of the timescale for the works being carried out.

Members were grateful for the resident's involvement and thanked him.

*The resident left prior to the full meeting commencing.*

**Attending:** Cllrs Keen (Chairman), Adamson, Dawson, Kilmartin, Nuttall, Owens, Rimmer, Sharp, Somers-Joce and Wilkinson.

District Cllr Reynolds

Sandra Botham- Clerk & RFO

**AGENDA**

**1 Apologies and declarations of interest**

There were no apologies for absence.

Declarations of interest in item 14 of the agenda were made by Cllrs Dawson, Keen, Nuttall, Wilkinson and the Clerk.

**2 Minutes of the meeting of Riccall Parish Council held on 15 May 2017 (circulated).**

The minutes of the above meeting were accepted as a true record and adopted.

**3 Report on progress and updates since the last meeting**

District Cllr Reynolds noted the granting of planning approval for 2016/1339/FULM :Three phase extension to an existing warehouse facility with eventual demolition of the existing warehouse -Bottle Decoration Solutions Ltd, Riccall Airfield, Market Weighton Road, Barlby.

The Clerk gave an update taken from the North Yorkshire Police website referring to a burglary in North Duffield.

The Clerk gave update on action taken and developments since the last meeting – for information only:

- The end of year close down & training by RBS has been completed
- The internal audit has been successfully completed and the Annual Return submitted to the External Auditor
- A letter has been sent to Julia Mulligan requesting Police support and also suggesting CSW signs could be displayed permanently in villages taking part in the scheme.
- The Unmetered Supplies Agreement has been completed, signed and returned. -thanks to Edward for trawling through the document.
- A resident rang concerned about the parking during school holidays- in particular that the bus stop has still not been repainted ( Area7 were contacted-see 5b) another resident had

- asked a bus driver if Arriva had complained and he said they had but were told ‘locals didn’t want it putting back’ – I spoke to Selby bus station Arriva manager who confirmed the statement was ‘complete fiction’ and they had asked for it replacing but had been told it will be done when the lining team are next in the area(same as us).
- Easthill computers were contacted following recommendation from Selby TC Clerk- unfortunately they don’t provide the service required.
  - Walking the footpaths posters have gone up for Thursday 29 June.
  - The developer of the garage site contacted to ask about placing the cabin/office on the allotments- he was directed to RLC and he mentioned that a PR rep would be getting in touch regarding an event informing residents of the scheme.
  - Beacon articles notifications have been sent out- the deadline is the end of June.
  - The Community Library volunteers attended the Great Get Together to promote the service and the Big Summer Read for school children. Brian took a poster advertising the councillor vacancy.
  - The Rowan tree on the village green was leaning badly as the original stake had broken and has now been staked up by Branches Out.
  - Selby DC road cleaner came out to Church Street & Kelfield Road following the heavy rain and the drain getting blocked.
  - A resident on Selby Road rang to say the contractors had missed the last two grass cuts in line with the village- Tru-Green are to rectify this.
  - The security software Sophos has now been installed on the office PC- it originally caused problems with Microsoft security software but that has now been sorted, however it seems to be a bit keen blocking SDC email re Police/Fire service updates- (cigs & alcohol) I have reported this to Chess and they are looking into it.
  - Several hedge letters have been sent out- next to Nisa and backing onto footpath school field to allotments have completed the work. Further complaints have been raised at the School crossing & Parsons Lane. Cllrs noted a property on Silver Street too.

#### **4 Matters from Public Participation**

The site on Station Road where a LPG tank had been removed a couple of months ago is still a deep open site. Concerns were raised and Cllr Reynolds offered to follow this up. **Action:** the Clerk will supply photos of the site.

It was noted that residents at The Limes have rebuilt the damaged wall. The Clerk noted that Selby DC are to replace the signage.

It was noted that the majority of the NCCZ packs have been distributed by NW members and response from residents has been positive.

The fire damaged house on York Road may be undergoing refurbishment. It was noted that Planning Permission would not be necessary for this.

It was noted that four bags of garden rubbish have been left by the dog bin on the Woodland Walk.

## **5 Correspondence**

### **5a) General correspondence - requiring decisions:**

Email regarding skate park. **Action:** the Clerk will respond.

### **5b) General correspondence - for information:**

Invitation to Briefings on Standards and Code of Conduct and opportunity to update Registers of Interest- *please contact the Clerk for details of dates and sessions*

Several emails from Harrogate Parking Enforcement Manager had been received relating the parking during school holidays at the park. Officers had patrolled the area and plan to visit again during the summer holidays.

Area 7 had responded regarding reinstating the bus stop markings, noting that the work is to be included in the next 'order'.

A resident had contacted Area 7 direct following a discussion with a bus driver regarding the bus stop marking.

Fiona Coleman had responded to an email regarding progress of Rural Housing scheme noting progress with YW has not been as fruitful as they had hoped.

A Thank You email had been received from a volunteer for the recent event.

Email copy of resident's comments to Area 7 regarding a dropped kerb on Silver Street.

YLCA training courses 2017

**Action:** the Clerk will circulate the program.

### **5c) Late correspondence – to note only.**

YLCA information regarding the Plunkett Foundation (circ to members)

A residents email and photo of dog fouling adjacent to dog bin. The Clerk noted that this has been forwarded to Selby DC Waste team who may use it in their campaign against dog fouling.

## **6 Accounts for June 2017**

Payments for June 2017 were approved. The Clerk gave an update on the budget position and bank reconciliation. Information for April, May and June had been circulated prior to the meeting as this had been input into the system since the year end close down at the end of May. It was noted that additional reports had been included to show income from Precept and CIL payments and noted that the budget codes have now been updated too. It was agreed that generally the current account report is all that is needed unless there is movement in the Project and Asset accounts.

It was noted that the completion of the year end accounts and the internal audit had taken place. The Annual Return had been signed off at the Admin & Finance meeting with approval from members due to the deadlines to submit the documents to the external auditor.

## **7 Planning**

### **7a)**

**Selby DC has refused planning permission for the following application:**

2017/0313/OUT: Outline application for the proposed 2 residential units with access (all other matters reserved) in the garden of 3 and 5 York Road, Riccall, using the existing access onto York Road- 5 York Road, Riccall.

### **7b The following planning application will be considered:**

None received.

### **7c) Other planning matters**

#### **Late information:**

Permission has been *granted* for **2017/0436/HPA**: Proposed single storey rear extension - 3 King Ridding Close, Riccall.

**2017/0417/TPO**: Application for consent to fell 1 no Lime tree, reduce 1 no Cedar Tree and crown reduction by 30% to 2 No Lime trees and 1 No Beech tree covered by TPO 5/1980- 2 Beckwith Gardens.- *Lead Cllr Dawson to assess and make recommendations prior to July meeting as no extension for response has been granted.*

## **8 Reports and Consultation**

The Clerk reported back from the YLCA Branch meeting also attended by Cllr Keen. An interesting and informative presentation had been given about Biomass fuels used at Drax Power Station. The only other thing to note were comments from other PC's regarding common issues with planning consultations from Selby DC.

Cllr Owens noted the Volunteer Evening had been enjoyable but there was a disappointing turnout.

Cllr Keen reported that the Great Get Together had been attended by many of the village organisations and some new members had been recruited.

He also reported that the CSW is going well and that they are now aware of the best times to deploy.

The Carnival takes place this weekend.

## **9 Recreational / H&S update**

The Clerk reported on matters that relate to play equipment or sports field maintenance:

- Cllr Dawson had reported nails/screws sticking out of retaining boards on the aerial slide- Gavin dealt with it temporarily to make it safe & has since been replacing the retaining boards.

- A hole in safety surface was also reported and Hags from Selby are to repair it. The Clerk noted that since this Steve Golton had reported a further area of wear which will also need replacing soon. The Clerk will contact Hags for a quote to complete this at the same visit.
- Gavin has carried out an inspection of timber below ground level noting that all timber structures are in bad need of application of wood preservative. The notice board is the worst but he will dig out and treat timber below ground. Preservative from Websters will be ordered with machined timber for the aerial side ramp.
- Several fence post have split over the last couple of weeks in junior /toddler areas- Gavin assessed them as being sound. These will be monitored.  
**Action:** Cllrs Nuttall and Dawson will produce a plan to record the fence posts and a numbering system for maintenance use.
- One of the stepping stumps had been reported as rotten- Gavin will either be removing the stump or cutting it to ground level for safety and will order wood to replace it.
- Gavin is to test an area of skate park, burning off the surface to assess the success.
- Ian Johnson was contacted to fit the retaining clip on the goal on Jubilee sports field.

## **10 Admin and Finance Committee**

Members considered the recommendations of the committee:

**Item 5** It was agreed that residents can access financial information via the website or by appointment with the Clerk and therefore there is no reason to provide print outs with the Annual Report.

**Item 6, 1)** The Clerk had contacted Came & Co for a quote to increase the Fidelity Cover of the Insurance Policy to £250,000 as recommended by the Internal Auditor. The quote is for £156.30 per annum which members were all in favour to accept.

**Item 6, 2)** YLCA recommend the use of a Business Continuity Toolkit. This will be considered by the Admin & Finance Committee.

**Item 6, 3)** The Clerk will discuss on-line arrangements with the Yorkshire Bank.

**Item 8** Members were all in favour to approve the grant subject to additional information being submitted.

**Item 10** Members agreed in principle to replacing the Festive Lights and further quotes will be sought.

**Item 11** Members were all in favour of accepting the recommendation to accept the quote from Burn Fencing to replace the village green fencing.

Minutes of the meeting of the Admin & Finance Committee held on 5 June 2017 were accepted as a true record and adopted.

## **11 Riccall Utd Container**

Discussion took place regarding issues with siting the container. Cllr Reynolds was requested to give advice and has offered to follow this up with the consultant and planning officer.

It was agreed to review the maintenance payment at a later date once the situation is clear.

## **12 Funding for dog fouling initiatives**

It was agreed to support the initiatives by providing some funding for stickers and to offer to attend the event at the Regen Centre in July. It was noted that no advertising for the event has been seen as yet. Members approved the press statement provided by Selby DC. Dog poo bags

donated by Jollyes via Selby DC are to be distributed from the PC office and the Clerk will be able to gauge interest in the green ribbon scheme.

**13 Fields In Trust funding**

Cllr Adamson is to look into the scheme further.

*Cllrs Dawson, Keen, Nuttall, Wilkinson and the Clerk had declared an interest in Item 14. Cllr Sharp acted as Chairman for this item.*

**14 Riccall & District Resilience Group**

The group requested if an information leaflet for residents regarding the activities of the group could be distributed with the Beacon. Members were all in favour of this.

**15 Minor items and items for the next agenda**

Itemise for July agenda:

- Riccall & District Resilience Group monitoring/reporting arrangements.
- Any progress on the container.

*Items 16 will be taken in private session, in the absence of the public*

**16 Staff Matters**

None

*The Chairman thanked those present and closed the meeting at 9.25pm.*